

**ST. MARYS COUNTY  
BOARD OF COUNTY COMMISSIONERS MEETING  
CHESEAPEAKE BUILDING  
Tuesday, February 17, 2009**

**Present:** Commissioner President Francis Jack Russell  
Commissioner Kenneth R. Dement  
Commissioner Lawrence D. Jarboe  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
John Savich, County Administrator  
Betty Jean Pasko, Sr. Administrative Coordinator (Recorder)

**CALL TO ORDER**

Commissioner President Russell called the meeting to order at 9:05 AM.

**ADDITIONS/DELETIONS TO AGENDA**

Commissioner Russell noted that an Executive Session, for the purpose of discussing real property acquisition for public facility use, was added to the agenda.

**APPROVAL OF CHECK REGISTER**

**Commissioner Raley moved, seconded by Commissioner Jarboe, to approve the Bills and authorize the Commissioner President to sign the Check Register for checks dated February 17, 2009, which also includes eighty-five checks for energy tax refunds, as presented. Motion carried 5-0.**

*Mr. Savich noted additional information is forthcoming regarding the check excluded from last weeks approval.*

**APPROVAL OF MINUTES**

**Commissioner Jarboe moved, seconded by Commissioner Dement, to adopt the minutes of the Commissioners meeting of February 10, 2009, as presented. Motion carried 5-0.**

**DEPT. OF HUMAN RESOURCES: WELLNESS AWARDS**

**Present:** Sue Sabo, Director  
June Robrecht, Deputy Director

The following employees were recognized for accruing a sick leave balance in multiples of 100 days.

100 Day Wellness Awards

Dennis Nicholson, Amber Guy, Richard Cororan, Todd Fleenor, John Kirkner, Delores Gray, Margaret Lewis, and Patricia Meyers

200 Day Wellness Awards

Laura Roberts, Terry Black, Mark Clark, and Philip Joseph

400 Day Wellness Awards

Cynthia Pilkerton

**COUNTY ADMINISTRATOR**

1. Draft Agendas for March 2 (Monday) & 3, 2009 (no BOCC meeting Feb. 24)
2. **St. Marys County Public Schools** (*Brad Clements, CFO*)

**Commissioner Jarboe moved, seconded by Commissioner Dement, to approve the transfer of \$48,360 from the Great Mills High School gymnasium floor replacement project to the Margaret Brent Middle School wastewater plant project, as approved by the Board of Education of St. Marys County on January 14, 2009; to sign the consent letter evidencing this action; and to approve and authorize the Commissioner President to sign the related Budget Amendment. Motion carried 5-0.**

**Commissioner Raley moved, seconded by Commissioner Jarboe, to approve the transfer of \$74,280 from the Piney Point Elementary School partial roof replacement project to the Benjamin Banneker Elementary School Early Childhood Center roof replacement project, as approved by the Board of Education of St. Marys County on January 14, 2009; to sign the consent letter evidencing this action; and to approve and authorize the Commissioner President to sign the related Budget Amendment, as presented by staff. Motion carried 5-0.**

3. **Dept. of Recreation and Parks** (*Phil Rollins, Director; and William Franklin, Lexington Park Flyers*)

**Commissioner Dement moved, seconded by Commissioner Raley, to approve and authorize staff to move forward with using surplus Community Parks and Playgrounds grant funds to establish a disc golf course at Lancaster Park and on the adjacent former Lexington Manor south parcel. Motion carried 5-0.**

4. **Office of the Sheriff** (*Lt. Ed Willenborg; and Bonnie Lancaster, Fiscal Specialist II*)

**Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to accept the Commercial Vehicle Enforcement Grant Award, Project US0965 from the State Highway Administration in the amount of \$5,000 and execute the related budget amendment to increase the project budget by \$800. Motion carried 5-0.**

5. **Dept. of Human Services** (*Bennett Connelly, Director; and Julie Ohman, Mental Health Coord.*)

**Commissioner Raley moved, seconded by Commissioner Dement, that the Board of County Commissioners approve and authorize the Commissioner President to sign, as the authorized signatory for the Core Services Agency, the assurance documentation required by the State for the Core Service Agency (FY2010), and the FY2010 CSA Administrative and MOU Services Budget Submission. Motion carried 5-0.**

6. **Dept. of Public Works and Transportation** (*George Erichsen, P.E., Dir.*)

*(Jackie Fournier, Transportation Mgr.; and Mary Ann Coontz, STS Supervisor)*

**Commissioner Jarboe moved, seconded by Commissioner Dement,**

- (1) to approve and sign Ordinance Number 2009-01 to add \$997,110 to the FY2009 capital budget for the purpose of authorizing the grant awarded by the Maryland Transportation Administration; and**
- (2) to approve and authorize the Commissioner President to sign the budget amendment in the amount of \$1,107,900 authorized by Ordinance Number 2009-01 as a result of the public hearing held on February 3, 2009; and the budget amendment in the amount of \$1,300 from the Supplemental Reserve to establish authority for operating equipment as funded in the grant agreement; and**
- (3) to approve and authorize the Commissioner President to sign the State of Maryland Department of Transportation Capital Grant Agreements on behalf of the Department of Public Works and Transportation in the Grant amount of \$810,600.**

**Motion carried 5-0.**

**Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the budget amendment in the amount of \$300,000 reducing the FDR Boulevard Capital Project HW0703 and returning those funds to the FIN09 Capital Reserve. Motion carried 5-0.**

7. **Dept. of Public Works and Transportation, Finance, and Dept. of Public Safety** (*George Erichsen, Dir., DPW&T; Elaine Kramer, CFO; and Dave Zylak, Dir., DPS*)

**Commissioner Mattingly moved, seconded by Commissioner Raley, to approve and authorize the Commissioner President to sign the budget amendment increasing the Emergency Equipment Shelter Project (PF0705) by \$56,219, using FIN09 unexpended funds, and also re-aligning to match the contract award, and to authorize the Contracting Officer to award a contract in the amount of \$1,005,406 to Dennis Anderson Construction, Inc. for the construction of the Emergency Equipment Shelter. Motion carried 4-1. Commissioner Jarboe voted no.**

8. **Dept. of Public Safety** (*David Zylak, Director*)

**Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Memorandum of Understanding with St. Marys County Advanced Life Support Unit, Inc. as presented, which was amended from a previous BOCC meeting.**

It was noted that the *Effective Date* (Item #23 on Page 6 of the MOU) needs to be changed from January 1, 2009 to February 17, 2009.

**Motion carried 5-0.**

9. **Dept. of Economic and Community Dev.** (*Bob Schaller, Director*)

(*Cynthia DellaGatta, Economic Dev. Coord.*)

**Commissioner Dement moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the budget amendment that will decrease the BOCC Emergency Appropriations and increase the House Keys Operation Allocation by \$10,000. Motion carried 5-0.**

**Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to sign the budget amendment closing Lexington Manor North, Project PF0409, and returning \$58,112 to the FIN09 Capital Reserve. Motion carried 5-0.**

10. **Office of the County Administrator** (*John Savich, County Administrator*)

**Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the budget amendment, in the amount of \$3,539, realigning funds between two divisions in the Department of Public Works and Transportation for payment of comp time. Motion carried 5-0.**

## **SOLID WASTE ADVISORY COMMITTEE ANNUAL REPORT**

The Solid Waste Advisory Committee Annual Report presentation was postponed.

### **COMMISSIONERS TIME**

The Commissioners highlighted upcoming events, events attended over the past week and personal interest items.

### **MOTION TO ENTER INTO EXECUTIVE SESSION**

**Commissioner Raley moved, seconded by Commissioner Mattingly, to enter into Executive Session to discuss acquisition of real property for public facility use. Motion carried 4-1 (Jarboe).**

### **EXECUTIVE SESSION**

#### Real Property

Present: Commissioner Francis Jack Russell, President  
Commissioner Kenneth R. Dement  
Commissioner Lawrence D. Jarboe  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
John Savich, County Administrator  
Christy Chesser, County Attorney  
Liz Passarelli, Real Property Manager  
George Erichsen, Director, Dept. of Public Works  
Donna Gebicke, Recorder

Authority: Article 24, Section 4-210(a)11  
Time Held: 11:18-11:54 am  
Subject Discussed: Acquisition of property for future FDR Blvd.

### **OPEN SESSION**

**Commissioner Mattingly moved, seconded by Commissioner Raley, to direct staff to proceed as discussed in Executive Session with regarding to property acquisition matters. Motion carried 4-1. Commissioner Jarboe voted nay.**

It was noted that additional information was received on the \$9,660 check that has been on hold since February 10 at the request of Commissioner Raley. (Commissioner Jarboe left the meeting at this time.) Further details have been requested and will be provided to the Board when received and the item will be then be re-scheduled on the Commissioners agenda for review and decision.

### **LUNCH EVENT**

The Commissioners attended a luncheon prepared by the Inmate Culinary Program Participants at the St. Marys County Detention Center.

Minutes Approved by the Board of County Commissioners on \_\_\_\_\_

\_\_\_\_\_  
Betty Jean Pasko, Sr. Admin. Coordinator (Recorder)